

# Patient Policy for IN-OFFICE PROCEDURES

If you are scheduled for an IN-OFFICE PROCEDURE, such as : Colposcopy , SIS , Biopsy , Circumcision (Baby Boy) , Cryosurgery or other IN-OFFICE PROCEDURES. Please arrive 30 minutes prior to your appointment time. These procedures are on a strict time schedule and you MUST be on time for your appointment. The 30 minutes allows time for registration and insurance verification prior to your procedure. We appreciate your attention to this important detail concerning your appointment time. Your physician may instruct you to take Ibuprofen , Tylenol , or Motrin as needed before your procedure; Note\* NOT THE CIRCUMCISIONS. If you have not been instructed to do so, call the office and speak with one of the nurses for instructions. Please notify the office a minimum of 24 hours if you are unable to keep your appointment. If you do not attend your appointment and do not call the office in the appropriate time frame, you could possibly be TERMINATED from the clinic.

Again, we do appreciate your choosing Jackson Regional Women's Center for your healthcare needs.

Keith A. Micetich, MD

Lane E. Williams, MD

Sandra J. Boxell, MD

Pamela M. Evans, MD

Cassandra L. Fronabarger, NP

Rachel M. Holmes, NP-C

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Patient's Signature

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Date